



City of San Jacinto

City Manager Report – August 2019

City Council Meeting

October 1, 2019

Department Overview

	June 2019	July 2019	August 2019	YTD	2018 Totals
Phone Calls	1,120	1,316	1306	7,782	15,897
Counter Visits	832	807	717	4,914	7,197
Total Customer Contacts	1,952	2,123	2,023	12,696	23,094



Planning Division

	August 2019	YTD	2018 Totals
Entitlements Submitted	6	29	51
Projects Approved	6	32	72
Over the Counter (Temporary Use Permit, Special Event Permit, Home Occupation Permit)	12	78	75

Planning Division



Commercial Cannabis Permitting



Building & Safety Division

	July 2019	August 2019	YTD	2018 Totals
Building Inspections	524	409	2,575	4,356
Permits Issued	94	85	593	930
Permits Applied For	161	111	775	1,255
Private Investment	\$3.717M	\$1.331M	\$21.572M	\$64.255M

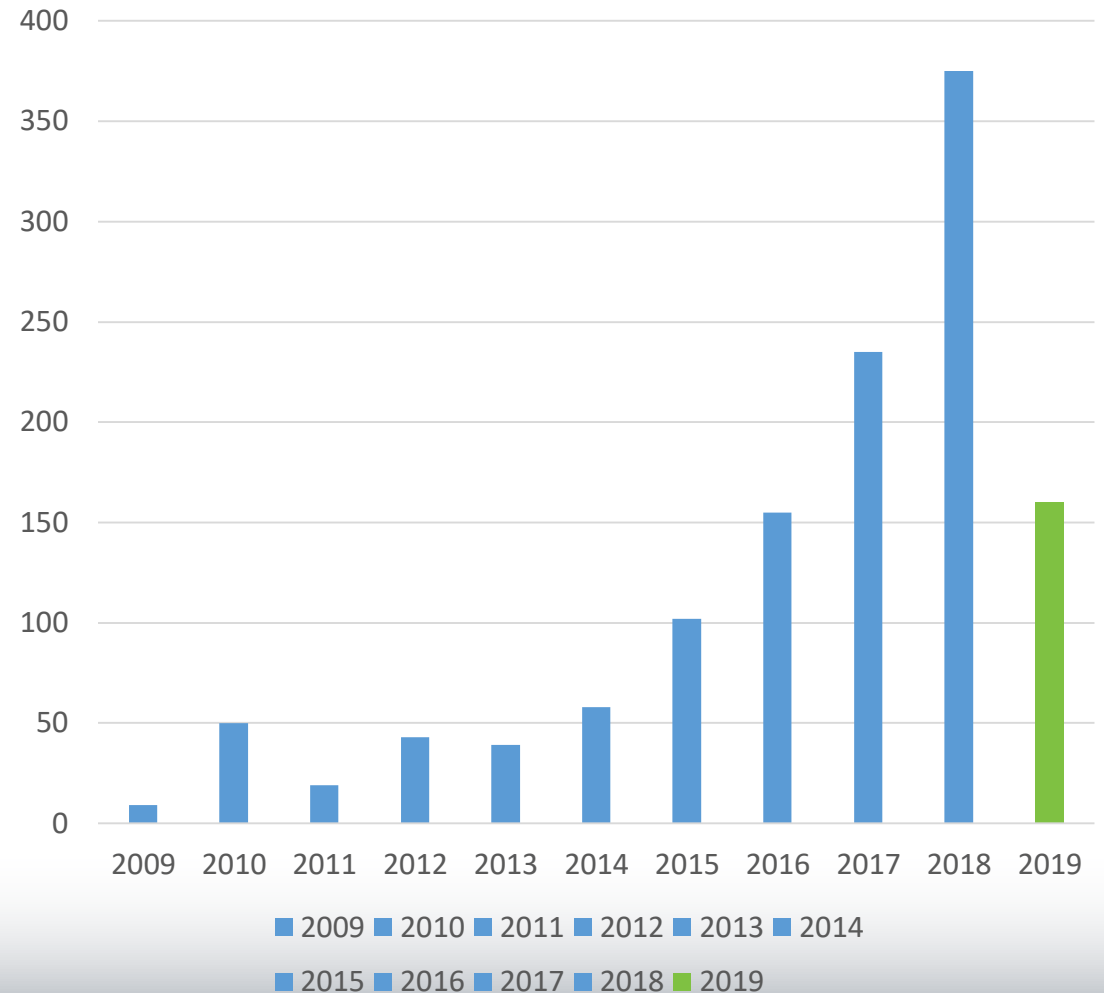


Building & Safety Division

New Single-Family Residences	
2010	50
2011	19
2012	43
2013	39
2014	58
2015	102
2016	155
2017	235
2018	375
2019	160

*As of September 24, 2019

New Single-Family Residences



Pre-Slab Inspections DR Horton - Palisade



Ground Plumbing Inspection DR Horton - Palmilla



Drywall & Lath Ready for Color Coat & Stucco KB Home – The Cove



Framing Stage KB Home – The Cove



Flatwork – Sidewalk Preparation Signature Homes



Code Enforcement Division

	June 2019	July 2019	August 2019	YTD
Notice of Violations Issued	627	778	623	4,746
Citations Issued	52	98	103	774
Proactive Activities	719	866	823	5,693
New Inspections	216	149	145	1,102
Re-check Inspections	459	688	734	4,914
Cases Closed	304	455	471	3,216



Weed Abatement



Tree Maintenance



Trash & Debris Removal



Weed Abatement



Trailer Storage



DWPPW - Streets Division

Speed Limit Signs updated Citywide from recent Traffic Study, 10 Damaged Signs Replaced & New Sidewalk Replacement Panels on Windsor Place



DWPPW – Storm Water Division

Warren Rd Channel Cleaning & Oil Spill Contained in Soboba Springs

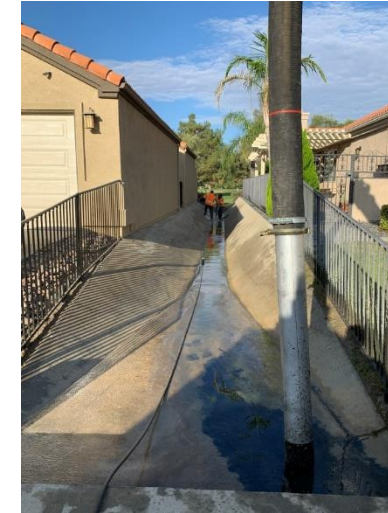
September Jetting & Debris Report

Linear Feet
Hydro-jetted

5,555 LF

Debris
Removed from
Storm pipelines

45 cubic yards



DWPPW – Parks Division

Graffiti Abatement

2019	Locations
September	58
August	63
July	56
June	43
May	51
April	46
March	83
February	58
January	71
Total	529

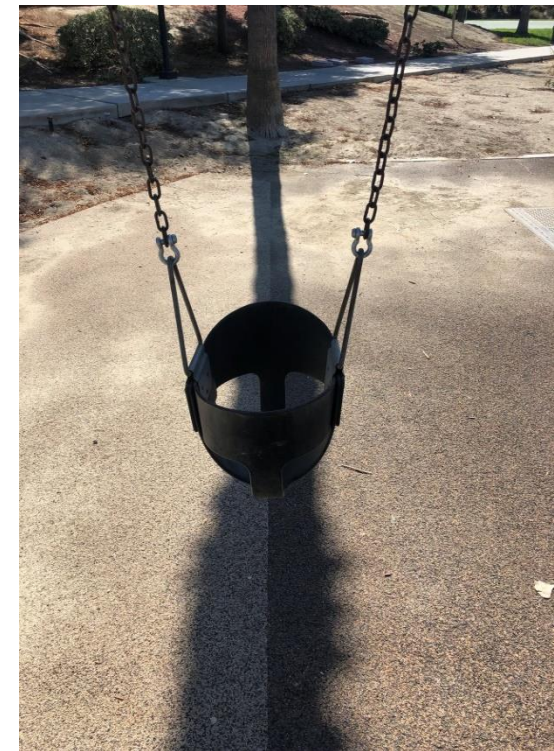


DWPPW – Parks Division

New Cal-Sense Controller GFI:
Cottonwood/Centergrove



Replaced swings at The Ranch and
Millet parks (LLPD2)



Final touches to the
Ramona Blvd. Median -
rebuilt after an accident

DWPPW – Parks Division

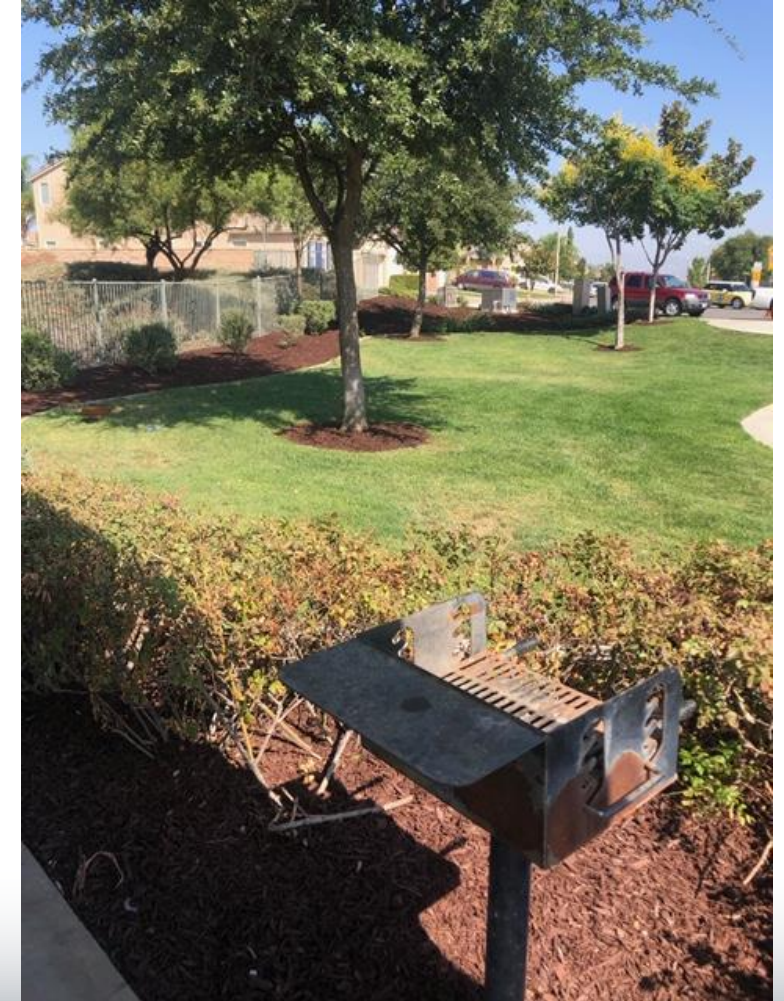
New Mulch & Plants



Potter Ranch



De Anza / Laurel Hurst



The Ranch Park

DWPPW – Waste Water & Water Divisions

Waste Water – SEPTEMBER 2019

Miles of Sewer Lines Cleaned	.44
Miles Sewer Lines Videoed & Inspected	1.53

Water Division – SEPTEMBER 2019

Valve Turnings	38
Meter Readings	4211
Meters Repaired	40
Door Hangers Distributed	275
Meter Stops	8
Responded to Dig Alerts	78



DWPPW – Waste Water & Water Divisions



Its here!

The new Hydro-Jetter
& Vacuum GapVax
approved by City
Council was
delivered on 9/30/19

Thank you!



Finance Department

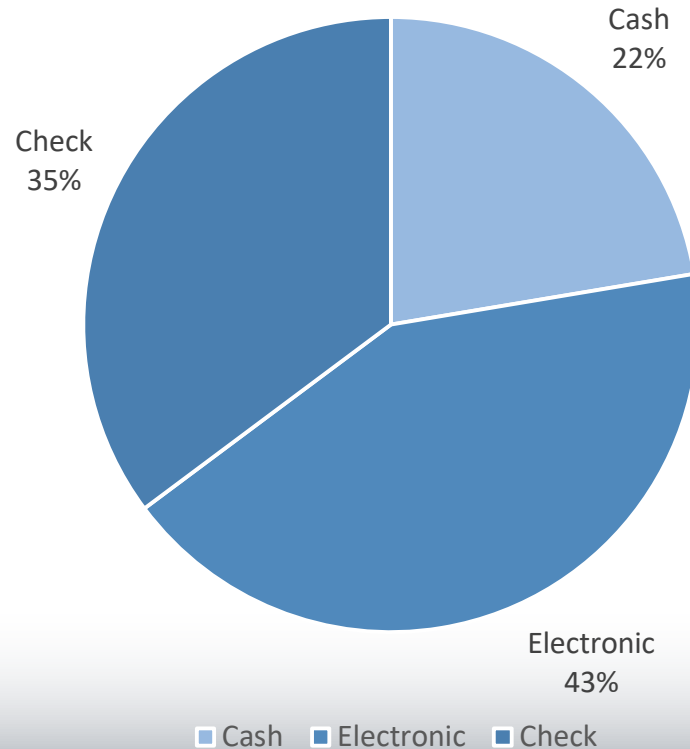
Water Billing Overview

Invoices Mailed	4,141
Payments Received	\$481,799.65
Work Orders Processed	260
New Services	44
Closed Accounts	40

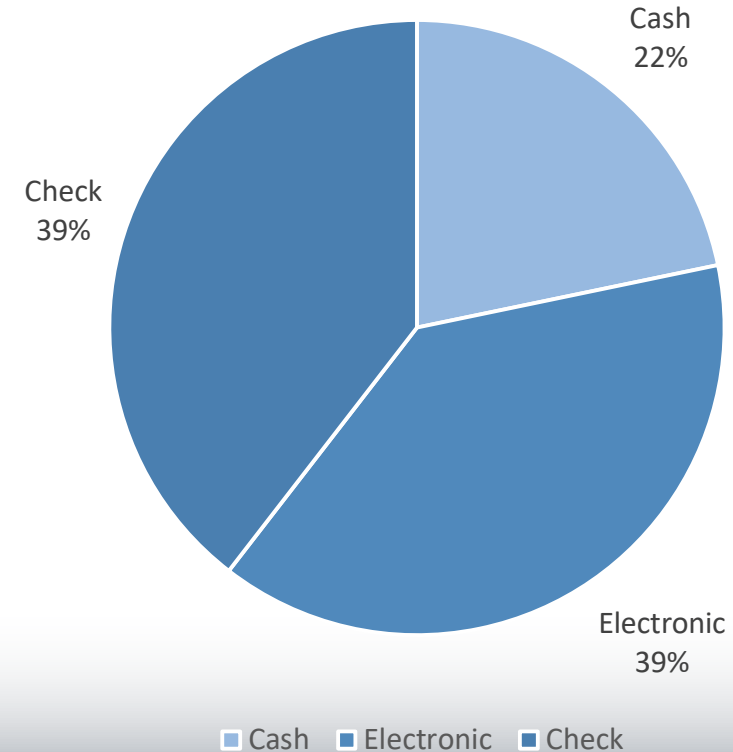
Finance Department

Water Billing Method of Payment

Water Customer Count



Water Payment Totals



Finance Department

Business License Activity

Total Active Business Licenses	2,456
New In-Town Licenses	17
New Out-of-Town Licenses	19

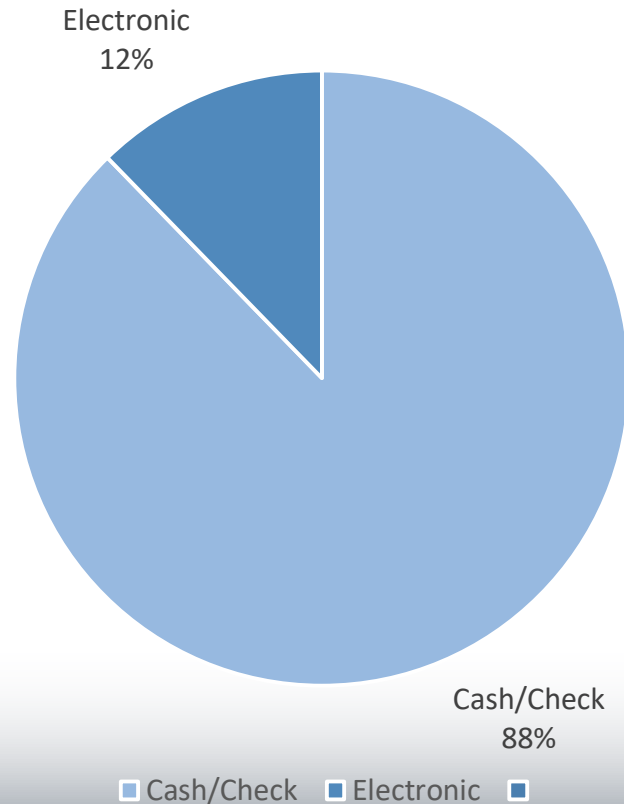
The City now accepts electronic payments for business license renewals. For more information, please visit the Business License page at www.sanjacintica.gov.



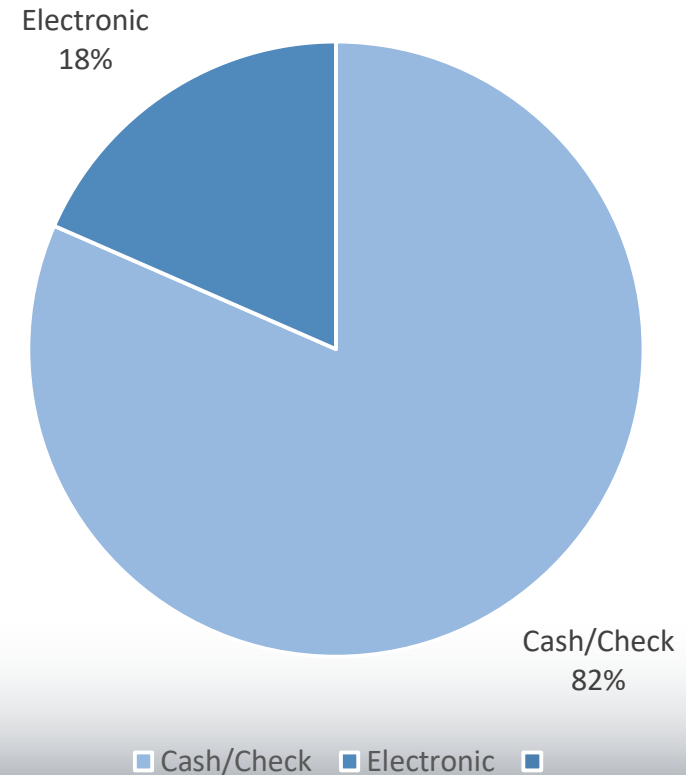
Finance Department

Business License Method of Payment

Business License Customer Count



Business License Payment Totals



Social Media Presence



As of
10/01/19:

Page Activity

Your Page was visited 1,811 times in the past 28 days.

New Page Likes	141
New Followers	163

Top Locations

People who like your Page are in these locations. These numbers are estimates.

Cities	Countries
Hemet, CA	471
San Jacinto, CA	458
Riverside, CA	49
Menifee, CA	46



1,115
Total Page Likes
▲ 25 last 28 days

Instagram



As of October 2019:

35 posts 313 followers

City of San Jacinto
www.sanjacintoca.gov

As of May 2019:

165 followers
+5 vs. May 16 - May 22

+148 New Followers

Nextdoor



As of
10/01/19:

Area	Members	New mem...
City of San Jacinto	4315	110

As of the last update in May
there were:

3,622 verified residents in 36 neighborhoods

+693 New Followers

NEW

Social Media Presence

IN THE LOOP | E-NEWS LETTER

2 TIMES A MONTH

SIGN UP ON: WEBSITE AND FACEBOOK

WE ARE NOW ON LINKEDIN

The image shows two overlapping e-newsletter covers for 'IN THE LOOP'. The top cover is 'VOL. 1 | SEPTEMBER 2019' and the bottom cover is 'VOL. 2 | SEPTEMBER 2019'. Both covers feature a mix of text, photos, and graphics. Key content includes: 'UPCOMING: City Council Meetings: September 3rd & 17th, State of the City: September 26th'; 'City of San Jacinto is named as a 2019 IES-APA Award Recipient.'; 'SKIP THE LINE... San Jacinto Water Customers Can Pay Online!'; 'UPDATE: City of San Jacinto is named as a 2019 IES-APA State Award Recipient.'; '2019 STATE OF THE CITY'; 'CINDY WANTED!! For THIS YEAR'S TRUNK OR TREAT!'; and 'City Seal Competition Winner Announced'. Social media handles for @cityofsanjacintoca and @cityofsanjacinto are listed at the bottom of both covers.

The image is a screenshot of the City of San Jacinto LinkedIn profile page. The header shows the profile name 'City of San Jacinto' with 'Admin view' and 'View as member' options. The page includes a cover photo of purple flowers, a profile picture with the city logo, and a bio: 'City of San Jacinto, Government Administration · San Jacinto, California · 18 followers'. Below the bio are 'Follow' and 'Visit website' buttons. The main content area shows a post by Cynthia Espinosa from 10/1/2019, titled 'UPCOMING CITY MEETINGS AND EVENTS OCTOBER 2019'. The post lists: 'OCT 1 & 13: CITY COUNCIL MEETINGS', 'OCT 23: SJPD 3RD ANNUAL TRUNK OR TREAT', and 'OCT 31: HALLOWEEN'. The right sidebar shows 'Community Hashtags' with #sancjaco and 'Featured Groups' with an 'Add a LinkedIn Group' button.



Forecasting Our Future

City Manager & Deputy City Manager met with Michael Busch, Chief Executive Officer of Urban Futures Inc. to discuss a proposal encompassing three items of great necessity to assist the City in benchmarking its financial future:

1. Create a 10 Year Financial Planning Model. Creating a long-term general fund budget and planning model to assist the City in achieving fiscal stability and financial sustainability.
 - The model will forecast, develop options to close funding gaps & create plans to achieve our goals & objectives through solid & continuously updated financial forecasting.
 - The model will have built in options/toggle switches for staff's use in planning outcomes, strategic/capital expenses & forecasting change.



Forecasting Our Future

2. Analyze the City's Water System Sustainability & Expansion. Upon the completion of the City's Water/Sewer Rate Study, it will be imperative for the City to understand how, where & at what expense critical infrastructure may be needed for expansion of our economic footprint & determine if the City has the resources to service those needs.
3. Analyze the Ability of the Relocation of City Hall & Creation of a new Civic Center. In 2014 the City entered into a three year (3) CDBG project whereby the current City Hall would ultimately become the new expanded Library.
 - The City has begun construction of the parking lot for the Library expansion as promised.
 - The City has received an unsolicited offer to re-purpose the Vosburg, a 26KSQFT former Hotel at 5 Corners, into a City Center.



The Studies will commence simultaneously and should be ready for City Council presentation at mid-year budget update.

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Forecasting Our Future

1. In our partnership with HdL | EconSolutions, the City is embarking on a Hotel Study
 - The study will be looking at 4 distinct areas of our City that staff & consultant believe are viable opportunities
2. The City is having significant discussions with developers interested in the Virginia Lee:
 - City owned, 4235SQFT Building on .36AC
 - City owned, 5th Street frontage
 - True mixed use w/residential along 5th Street – twin/4paks over garage
 - Retail in an L or U shape along Main, with office & poss. Residential overtop
 - Most likely will be all new construction as the Virginia Lee is not a viable tenant improvement structure
 - Project would be conditioned to build in a period piece/era style development project & save history

